



## M002

JUWO FACTSHEET: MOVE

# MOVING IS MORE THAN JUST CARRYING FURNITURE

A MOVE INVOLVES MANY FORMALITIES AND OTHER ACTIVITIES AROUND IT.

### HERE ARE SOME TIPS

- Residents' Registration Office**  
Register at the Residents' Registration Office within the next 14 days.
- Liability insurance and household insurance**  
The liability insurance covers damage caused by you in your home. This includes cracks in the sink, plant pot marks on the floor, etc. In most cases, the costs of lost keys are also covered. As a precaution, check with your liability insurance company before signing a contract to see if they will cover a cylinder replacement.<sup>1</sup>  
The household insurance covers the costs of your belongings, for example, in the event of a fire or water damage.
- SERAPE fees – free for JUWO tenants in the city of Zurich**  
The taxes for radio and TV do not have to be paid by tenants of a JUWO apartment in the city of Zurich. Should you nevertheless receive a bill, please contact the person in charge of your apartment directly.
- Immediately write your names on the mailbox until you get your name tag**
- Put a lock on your own basement and attic compartments**
- Have you greeted your neighbours yet?**  
We ask you to do so - JUWO, the owners and the other tenants consider this to be very important.
- Further defects discovered after the handover of the apartment?**  
Notify us in writing within 10 days.

<sup>1</sup> If a key gets lost / stolen, the cylinders (locks) and all associated keys are usually replaced.  
This ensures that the security of the system can still be guaranteed.

### AND WHEN YOU MOVE OUT

- Terminate in writing**  
Are you planning to move out or terminate the flat share? You can find a template of the termination form on our website [www.juwo.ch](http://www.juwo.ch). Print it out, fill it in, sign it and send it to JUWO – it's that easy.
- Take all items with you when you move out**  
... and please do not leave anything in the stairwell, cellar and attic compartments, laundry room or anywhere else in and around the house.